

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

In the Matter of Creating the)	
General Services Department and)	RESOLUTION NO. 72-2016
Authorizing Supplemental Budget)	
Appropriations for Fiscal Year 2016-2017)	

WHEREAS, the Board of Commissioners has authorized the creation of the General Services Department Head position; and

WHEREAS, the General Services Department within the General Fund will be created to account for building maintenance and capital improvement activities formerly budgeted within the Land Development Services Department of the General Fund; and

WHEREAS, ORS 294.471 permits the County to make one or more supplemental budgets by resolution when there is an occurrence or condition that was not known at the time the original budget was prepared that requires a change in financial planning, or when funds are made available by another unit of federal, state or local government, the availability of which could not be reasonably foreseen when preparing the original budget; and

WHEREAS, if the amended estimated expenditure contained in an individual fund being changed by a supplemental budget differs by more than 10 percent from the budget, as amended, the County shall hold a public hearing on the supplemental budget; and

WHEREAS, the resolution adopting a supplemental budget shall state the need for and purpose and amount of the appropriation; and

WHEREAS, this supplemental budget is for the General Services Department within the General Fund and for the Parks Department and neither the General Fund or Park Department budget differ by more than 10%; and

WHEREAS, with the creation of the General Services Department, the General Fund and Parks Fund have experienced an occurrence that was not known when preparing the original budget which necessitates this change in financial planning, and which will be budget neutral for both funds; and

WHEREAS, when gross salary changes, as is the case in this supplemental budget, the PERS Reserve will receive a larger contribution and offsetting contingency line increase that is budget neutral and a change of less than 10%; and

WHEREAS, the occurrences and conditions are more particularly described as adding appropriations for the newly established General Services Fund that oversees building maintenance, building capital improvements and management of the Parks Department and having a larger restricted loan balance starting balance due to a capital software implementation delay into FY17;

NOW, THEREFORE, IT IS RESOLVED that the supplemental budget actions are hereby approved, and appropriated as detailed in Exhibit A, which is attached hereto and incorporated herein by this reference.

DATED in St. Helens, Oregon this 7th day of December, 2016

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON,

By: Not Present
Anthony Hyde, Chair

By: [Signature]
Henry Heimuller, Commissioner

By: [Signature]
Earl Fisher, Commissioner

Approved as to form:

By: [Signature]
Office of County Counsel

General Services Supplemental Budget Exhibit A

FY17 Appropriated Budget Code		FY17 Appropriated Budget Amt	FY17 Supplemental Budget Code	FY17 Supplemental Budget Amt	FY17 Budget Change
100-49-06-3075	Admin Alloc	685,855.76	100-58-00-3075	685,855.76	0.00
100-49-06-3085	Reimb/Fee from Fund	50,000.00	100-58-00-3085	50,000.00	0.00
100-49-06-3100	Reimbursement of Expense	100.00	100-58-00-3100	100.00	0.00
100-49-06-3110	Insurance reimbursements	0.00	100-58-00-3110	0.00	0.00
100-49-06-3304	Courthouse rent/util revenue	30,294.00	100-58-00-3304	30,294.00	0.00
100-49-14-3004	Beg. Bal. CH Fac loan proceed	230,487.77	100-58-05-3004	263,761.61	33,273.84
100-49-14-3020	Interest - facility loan balan	200.00	100-58-05-3020	750.00	550.00
General Fund Revenue Impact		996,937.53		1,030,761.37	33,823.84
100-49-06-4012	Department Head		100-58-00-4002	62,700.00	(6,356.00)
100-49-06-4030	Building Services Manager	69,056.00			
100-49-06-4031	Mech Tech III	62,788.27	100-58-00-4030	62,788.27	0.00
100-49-06-4032	Maintenance Mechanic II	138,234.46	100-58-00-4031	138,234.46	0.00
100-49-06-4090	Maintenance Mechanic I	0.00	100-58-00-4032	0.00	0.00
100-49-06-4101	Overtime-Bldg Services	5,000.00	100-58-00-4090	5,000.00	0.00
100-49-06-4102	PERS ER	12,873.68	100-58-00-4101	12,637.89	(235.79)
100-49-06-4103	FICA Tax	21,043.52	100-58-00-4102	20,600.00	(443.52)
100-49-06-4104	Workers Compensation	4,421.80	100-58-00-4103	4,450.00	28.20
100-49-06-4105	Insurance Benefits	106,153.25	100-58-00-4104	100,500.00	(5,653.25)
100-49-06-4106	WBF	137.54	100-58-00-4105	140.00	2.46
100-49-06-4107	Unemployment Insurance	1,375.39	100-58-00-4106	1,400.00	24.61
100-49-06-4108	PERS Bond	19,784.71	100-58-00-4107	19,500.00	(284.71)
100-49-06-4109	PERS 822	7,977.28	100-58-00-4108	7,800.00	(177.28)
100-49-06-4311	PERS EE 6%	16,504.72	100-58-00-4109	16,200.00	(304.72)
100-49-06-4333	Cellular Phones	3,070.00	100-58-00-4311	3,070.00	0.00
100-49-06-4360	Safety & First Aid Supplies	500.00	100-58-00-4333	500.00	0.00
100-49-06-4510	Professional Supplies	0.00	100-58-00-4360	0.00	0.00
100-49-06-4511	Buildings & Grounds Supplies	20,000.00	100-58-00-4510	20,000.00	0.00
100-49-06-4512	Electricity	37,600.00	100-58-00-4511	37,600.00	0.00
100-49-06-4513	Natural Gas	20,600.00	100-58-00-4512	20,600.00	0.00
100-49-06-4514	Water	8,858.00	100-58-00-4513	8,858.00	0.00
100-49-06-4515	Garbage Service	4,320.00	100-58-00-4514	4,320.00	0.00
100-49-06-4516	Contract Janitorial Services	77,390.00	100-58-00-4515	77,390.00	0.00
100-49-06-4518	Repairs & Maintenance	38,000.00	100-58-00-4516	38,000.00	0.00
100-49-06-4701	Major Projects Bldg Maint	20,000.00	100-58-00-4518	43,000.00	23,000.00
100-49-06-4710	Advertising	200.00	100-58-00-4701	200.00	0.00
100-49-06-4711	Mileage	750.00	100-58-00-4710	750.00	0.00
100-49-06-4714	Vehicle Fuel	1,200.00	100-58-00-4711	1,200.00	0.00
100-49-06-4715	Vehicle Maint	500.00	100-58-00-4714	500.00	0.00
100-49-06-4720	Vehicle Expenses	500.00	100-58-00-4715	500.00	0.00
100-49-06-4841	Conferences & Education	3,000.00	100-58-00-4720	3,000.00	0.00
100-49-06-5010	Contract Temp Services	2,160.00	100-58-00-4841	2,160.00	0.00
100-49-06-5403	Building Improvements	25,000.00	100-58-00-5010	10,000.00	(15,000.00)
	Courthouse Building Reserve	10,000.00	100-58-00-5403	10,000.00	0.00
	Office Supplies	0.00	100-49-00-4321	2,000.00	2,000.00
	Copier Maintenance	0.00	100-49-00-4322	1,000.00	1,000.00
	Computer Supplies	0.00	100-49-00-4351	1,900.00	1,900.00
	GL and Property Insurance	0.00	100-49-00-4588	500.00	500.00
100-49-14-5001	Loan Cap Ex	75,687.77	100-58-05-5001	76,711.61	1,023.84
100-49-14-5005	Server Room Improvement	0.00	100-58-05-5005	0.00	0.00
100-49-14-5006	Office Remodel	0.00	100-58-05-5006	0.00	0.00
100-49-14-5008	DA Cap Software	0.00	100-58-05-5008	32,800.00	32,800.00
100-49-14-5009	Old Courthouse Cap Projects	100,000.00	100-58-05-5009	12,000.00	(88,000.00)
100-49-14-5010	Ballot Scanner	55,000.00	100-58-05-5010	55,000.00	0.00
	Annex Chiller		100-58-05-5011	88,000.00	88,000.00
General Fund Expenditure Impact		969,686.39		1,003,510.23	33,823.84
202-01-00-4002	Department Head	0.00		9,835.00	9,835.00
202-01-00-4101	PERS ER	7,231.98		7,691.98	460.00
202-01-00-4102	FICA Tax	7,416.46		8,168.46	752.00
202-01-00-4103	Workers' Compensation Ins.	520.46		530.46	10.00
202-01-00-4104	Insurance Benefits	34,710.38		37,588.38	2,878.00
202-01-00-4105	WBF	48.47		53.47	5.00
202-01-00-4106	Unemployment	484.74		533.74	49.00
202-01-00-4107	PERS Bond	6,972.81		7,679.81	707.00
202-01-00-4108	PERS 822	2,811.47		3,096.47	285.00
202-01-00-4109	PERS EE 6%	5,816.83		6,406.83	590.00
202-01-00-4595	Road Dept Crew Reimb.	15,000.00		10,000.00	(5,000.00)
202-02-00-5001	Trucks	20,000.00		9,429.00	(10,571.00)
Parks Fund Expenditure Impact		101,013.60		101,013.60	(0.00)
230-00-00-3086	PERS Reserve Transfer in	307,350.59		307,458.31	107.72
230-00-00-5403	PERS Reserve Contingency	1,369,064.08		1,369,171.80	107.72
PERS Reserve Fund Impact		1,061,713.49		1,061,713.49	0.00